

SCHOOL OF TEACHING AND LEARNING
GRADUATE FACULTY MEMBERSHIP PROCEDURES

Membership Criteria

Associate Status

1. Demonstrated agenda for scholarly inquiry and productivity as outlined in the University ASPT document.
2. A terminal degree in a field of study directly related to curriculum offered by the School.
3. Ability to serve on master's thesis and doctoral dissertation committees.
4. An orientation session with the graduate coordinator.

Full Status

1. On-going scholarly inquiry and productivity as outlined in the University ASPT document.
2. Evidence of effective teaching and/or mentoring at the graduate level.
3. Service on at least one doctoral dissertation.
4. The ability to supervise master's thesis and doctoral dissertations and previous experience serving on thesis or dissertation committees.
5. Engagement in activities, which are recognized or commended by professional organizations in the candidate's field.
6. An orientation session with the graduate coordinator.

Procedures for Notification

- A. Prior to October 1 of each academic year, the graduate coordinator will notify new and associate members of their graduate faculty status; inform them of the criteria for membership; process for application; time lines for the process; and provide the appropriate written forms and guidelines for the preparation of application material.
- B. Faculty seeking associate and full graduate status must attend an orientation session with the graduate coordinator prior to the submission of their application.
- C. The School Faculty Status Committee (SFSC) will make decisions on applications for associate and full membership status. The graduate coordinator will notify faculty as to the action on their application. Faculty wishing to appeal the decision may request a review based upon existing or expanded application material. Such a request for review must be made in writing within two calendar weeks of notification to faculty. SFSC will conduct that review expeditiously within the operational university time lines. Further appeal will be to the Dean of the College of Education.

Continued Membership

1. Evidence of effective teaching at the graduate level as determined by student evaluations and/or peer review.
2. Evidence of participation on thesis and/or dissertation committees.
3. On-going scholarly inquiry and productivity as outlined in the ASPT document.

For more information about Graduate School policies related to membership go to <http://grad.illinoisstate.edu/faculty/membership/>

Approved April 24, 2015