

**School of Music
FALL 2001**

Procedures for Graduate Faculty Status

The guidelines for the selection of graduate faculty were written by the Graduate Coordinator and the School of Music Director, revised in a meeting of the graduate faculty and approved by a vote of the graduate faculty.

The process for the nomination of graduate faculty will be scheduled over a period of several months and based on deadlines for submission established by the graduate school. The process will consist of nominations from the faculty of those faculty members who are likely to be involved in teaching graduate students and who meet the qualifications for graduate faculty established by the School of Music. It will be possible for faculty members to nominate themselves for consideration. Approval for graduate faculty status will be by vote of the current Music graduate faculty. The Graduate Coordinator and Director will play a significant role in the administration of the process. Faculty who wish to appeal the decision of the Music graduate faculty may bring the appeal to the attention of the School of Music Director who will convene the Music Graduate Faculty to consider the matter.

The School of Music Director will then send the nominations/vitae to the Graduate Council Membership Committee. The Membership Committee reviews the nominations based upon the School of Music criteria and the university criteria and the university criteria. Nominees approved are reported to the Graduate Council and forwarded to the Provost for final approval.

The Graduate Faculty of the School of Music has unanimously approved the following departmental criteria for membership in the Graduate Faculty:

1. Adequate training and education.

The appropriate educational measure in the field of music is the Ph.D., D.A., D.M.A., D.M. or Ed.D. degree in Music, Music Education, Music Therapy or other clearly related field. For performing specialties, extensive professional experience, such as performing in or with professional orchestras, bands, choirs and chamber groups; performing operatic or oratorio roles; and performing solo recital can qualify a musician for graduate faculty status. Frequently such experience is supported by professional music study that results in status. Frequently such experience is supported by professional music study that results in a Performer's Diploma from a music conservatory or a M.M. from a college or university.

2. Active participation in Research-Significant contributions to the creative.

An applicant must provide evidence of activities in at least one of the following areas:

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1) Publications, including journal articles, chapters in books, books (scholarly or textbooks), book reviews, musical compositions or arrangements, non-print materials such as computer programs or applications and video-tapes;

2) Artistic presentations, including concerts (participation as soloist or as a member of an orchestra, band or chorus), solo recitals, chamber music participation, opera or oratorio roles, guest conducting appearances.

3) Pedagogical efforts, including peer-reviewed presentations, invited clinics, adjudications, lectures, seminars and consultations.

3. Graduate level teaching experience.

An applicant is expected to document superior teaching at the graduate level. Evidence may come from colleagues, the department chair, student evaluations or other sources from this and from other universities.

4. Thesis/Recital Committees.

An applicant is expected to have shown an ability and willingness to serve on thesis committees or recital evaluation committees.

5. Professional organizations and activities.

An applicant is expected to be an active, participating member of appropriate professional organizations.

Dr. James Major, Director

Dr. Joe Neisler, Graduate Program Coordinator