

SCHOOL OF KINESIOLOGY AND RECREATION

Graduate Faculty Membership Procedures and Criteria

Membership Philosophy: The School of Kinesiology and Recreation (KNR) expects that all tenure track faculty will qualify for membership in the Graduate Faculty and encourages all qualified faculty to seek the appropriate level of Graduate Faculty status.

CRITERIA FOR MEMBERSHIP

Membership on the Graduate Faculty in the School of KNR is based on the following criteria as outlined by the Graduate School:

Associate Membership

1. Adequate training or education including terminal qualifications in the field.

Full Membership: To be considered for full membership, an associate member must demonstrate:

1. Active participation in research including significant publications in the field;
2. Significant contributions to the applied and creative arts in the candidates' field;
3. Evidence of effective teaching at the graduate level;
4. Ability to supervise master's theses and doctoral dissertations;
5. Activities that are recognized or commended by professional organizations in the candidate's field.

PROCEDURES FOR MEMBERSHIP

1. The Graduate Program Director will inform by email the KNR faculty of the application process at the beginning of each semester.
2. Potential applicants should contact the Graduate Program Director to review criteria and procedures prior to application for membership. The application form is available from the Graduate School website. Note: ISU Personnel must have on record a transcript indicating receipt of your terminal degree.
3. At least three weeks prior to the application deadline, the applicant will submit to the Graduate Program Director a completed application form and a current vita highlighting the material that fulfills the criteria for the appropriate status. The vita should also be sent to the Graduate Program Director as an email attachment.
4. Within two weeks of the Graduate School application deadline, the Graduate Program Director will use email to distribute the vita to all School Graduate Faculty Members. By not responding to the email, a member implies acceptance of the candidate. **If a member does not support acceptance of the candidate, the dissenting member must provide a written rationale for denial based upon the criteria for Graduate Member status. The no vote must be received at least one week prior to the Graduate School application deadline.**
 - i. If rationale for denial is received, the applicant will be provided an opportunity to revise the application to address the concern(s) identified by the dissenting member(s).
 - ii. A majority of the Graduate Faculty must vote no for a faculty member to be denied Graduate Faculty status.
5. The application and vitae of an approved candidate will be submitted to the Graduate School.

Appeal of a Graduate Faculty Membership Committee Decision

In the instance of denial of Graduate Faculty Membership, the Graduate Program Director will provide, in writing to the applicant, information concerning the criterion or criteria not met. Any person denied membership has the right to appeal for reconsideration within 5 working days of receiving the decision. The Graduate Program Director will call the meeting by notifying all Graduate Faculty Members and the applicant. The applicant will present a rationale for the appeal. Following the presentation, ballots will be issued to the Graduate Faculty for a vote; the vote will constitute the final determination for acceptance or denial.

Approved 12/02