

GRADUATE FACULTY MEMBERSHIP

Department/School: Educational Administration & Foundations

DATE: May 22, 2002

DEPARTMENT/SCHOOL CRITERIA

The Department of Educational Administration and Foundations is authorized to provide three graduate degree programs in Educational Administration. Consequently, the DFSC will recommend for prospective employment in the Department only those persons with adequate training or education commensurate with graduate faculty criteria.

1. Adequate Training or Education Including Terminal Qualifications in the field

- Holds a Ph.D. or Ed. D. in educational administration, foundations, or related discipline.

2. Active Participation in Research Including Significant Publications in the Field

- Presents scholarly papers at professional meetings.
- Participates in grants-seeking activities for Research, Development, Evaluation, or Training.
- Holds editorial responsibility for learned journals.
- Brings research expertise to dissertation advisement.
- Publishes in state, regional, national, and/or international journals.
- Publishes books, monographs, book chapters, and book reviews through a juried review process.
- Engages in activities within the full continuum of scholastic inquiry that are applicable to the Department, College, or University service or policy setting function

3. Significant Contributions to the Applied and Creative Arts in the Candidate's Field

- Develops knowledge-based education software, audio-visual, and other written and/or multi-media products.
- Disseminates research findings regarding local, state, national, or federal education policies or practices.
- Participates and/or arranges education seminars, symposia, consultations, and workshops as public service to internal and/or external constituents.

4. Evidence of Effective Teaching at the Graduate Level

- Mentors students in scholarly activities, such as assisting students in publishing papers and encouraging students to present at conferences.
- Expects students to maintain high standards of academic performance associated with graduate studies
- Maintains contemporary knowledge base and instructional materials.
- Expresses respect for students and the teaching-learning process associated with high standards of professionalism.
- Receives objectively-obtained ratings of superior teaching from students and/or peers and/or other recognitions of superior teaching
- Regularly assigned to teach 400-500 level graduate courses.
- Serves as master teacher to other instructors.
- Shows evidence of professional responsibility and resourcefulness in developing new ideas or concepts and in applying them to teaching.

5. Ability to Supervise Master's Theses and Doctoral Dissertations

- Serves as successful faculty member of students' masters and & doctoral dissertations committees.
- Demonstrates a record of expertise from other settings (previous faculty assignments, research centers or agencies, etc.) in methodology and/or discipline in directing theses and dissertations.

6. Activities Which Are Recognized or Commended by Professional Organizations in the Candidate's Field

- Serves in leadership roles in local, state, national, and/or international professional organizations.
- Receives recognition and/or awards from professional organizations for scholarly work.

DEPARTMENT/SCHOOL PROCEDURES FOR NOMINATIONS: FINAL STEP

Department Chair/School Director submit nomination to the Graduate School after checking that nominee meets all Illinois State University criteria as well as any additional department/school criteria. Submission may be **either** upon hire or by yearly fall/spring dates

(November 1/March 1) as determined by the Graduate Council Membership Committee.

Use the correct form for each nominee and attach their vita.

Upon Hire Form: www.grad.ilstu.edu/faculty

Current Faculty Form: www.grad.ilstu.edu/faculty