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**Procedures for Determining Graduate Faculty Status in the ISU School of Art**

- Any member of the School of Art Graduate Faculty may nominate candidates for Graduate Faculty status. Any non-member may submit his or her own name for consideration.
- Nominations and applications will be submitted to the membership of the School of Art Graduate Faculty. Consideration of the nominees/applicants will be exercised by the Graduate Faculty under the direction of the Graduate Director. Candidates will be evaluated based upon School of Art and Graduate School criteria. Candidates will be asked to submit materials necessary to support their consideration (resumes, publications, and other documentation). Those candidates receiving a vote of a majority of the membership will be recommended to the Director of the School of Art for approval.
- Candidates who are not approved may petition the Director for reconsideration. Upon recommendation of the Director, the Graduate Faculty of the department may review the application. The candidate has the right to present, either directly or in writing, a qualitative interpretation of all submitted materials. The membership will make its recommendation again to the Director for final approval.
- The procedure will be conducted annually, to be completed no later than March 1st. No later than March 1st, a complete listing of new candidates and a list of standing members of the School's Graduate Faculty will be submitted to the Graduate School, as per university guidelines.

## Criteria for Art Department Graduate Faculty Status

- Art faculty will be expected to hold the terminal degree (MFA, Ed.D, Ph.D.) in their appropriate field, or to have a professional equivalence. Determination of any professional equivalence in question will be made by the DFSC committee of the Art Department.
- Determination of Graduate Faculty Status will be based upon, but not limited to, the quality and quantity of the following:
  - Professional activity in the candidate's field, such as publications, exhibitions, juries, demonstrations, lectures and performances outside the university, and recognized significant research.
  - Evidence of successful teaching at the graduate level at ISU and elsewhere, which may include: the writing of textbooks, manuals, software, etc.; student evaluations; course syllabi; ASPT responses; recommendations from alumni, students, and colleagues; course and program development; and direction or supervision of graduate student activities.
  - Evidence of participation on graduate portfolio committees, MA/MS, MFA/Ed.D. comprehensive exams, oral exams, and thesis/dissertation committees.
  - Evidence of membership in and administrative service to appropriate professional organizations (state, national, or international) including offices held.
  - Evidence of honors received related to one's professional field, such as grants, awards, recognitions, citations, fellowships, stipends, commissions, etc.