

**GRADUATE COUNCIL MINUTES**  
**Wednesday, September 27, 2023, 2:00 p.m. STV 401**

**Call to Order**

The meeting was called to order at 2:01 p.m. by Noelle Selkow, Director of Graduate Studies.

**MEMBERS PRESENT**

Membership/Student

Development Committee: Gary Hunter, Sundeep Inti, Myoung Jin Kim, Rick Nagorski, John Tovar  
Curriculum Committee: Jennifer Barnes, Becky Beucher, Mary Dyck, Stella Liao, Eric Peterson  
Research Committee: Tom Hammond, Hyoil Han, Shawn Hitchcock, Anne McNamara  
Graduate Student: Yasmin Carrillo

**MEMBERS ABSENT**

Membership/Student

Development Committee:

Curriculum Committee: Lily Thompson

Research Committee:

Also present:

Craig McLauchlan, Associate Vice President for Research and Graduate Studies; Mindy Kinney, Dana Davidson, and Kim Shennett from the Graduate School

**Approval of Minutes**

Rick Nagorski moved to approve minutes of April 26, 2023. John Tovar seconded. Motion passed unanimously.

**Administrative report**

- a. Graduate Applications and Admissions
  - i. Spring admission is down. Application numbers for fall are okay.
  - ii. Need to work on recruitment. Potential students searching for certificate programs, online courses, and programs.
  - iii. Economy, inflation, debt avoidance, international students pulling out, contemplation of worth of a graduate degree, are affecting applications/admission.

**Committee Reports**

- a. Membership/Student Development
  - i. Rick Nagorski agreed to be chair of committee.
  - ii. Fall full graduate faculty nominations due October 2, 2023. Associate status is automatic at hire if transcript with terminal degree conferred is on file in Human Resources. This process was approved by Graduate Council and Academic Senate in spring. All committee members will be reviewing full nominations beginning next week.
  - iii. One half of committee will also be reviewing fall scholarships in the coming weeks.
- b. Curriculum
  - i. Noelle will be chair of committee.

ii. Mary Dyck moved to approve curriculum report. Gary Hunter seconded. Motion passed unanimously.

c. Research

- i. Shawn Hitchcock agreed to be chair of committee.
- ii. Dissertation completion grant applications are due today in the Graduate School.
- iii. Fisher Thesis award applications are due September 29, 2023. Sorenson award applications are due on October 17, 2023. Committee will be reviewing applications.
- iv. University Research Symposium is April 12, 2024.
- v. Plea from Craig McLauchlan to incorporate all "satellite" symposia conducted at the university with the University Research Symposium (URS). "Satellite" symposia presenters may participate in E-poster option if not available for in-person attendance. He would like to see all students engaged in scholarship, research, or creative endeavors at ISU be recognized by corporate industry partners who visit the URS. Many interns were hired by industry partners visiting the URS last spring.

**Old Business**

- a. None

**New Business**

- a. Transfer of Credit policy
  - i. Current policy

Upon recommendation of the department or school where the student is enrolled and with the approval of the Graduate School, a student may present a maximum of twelve semester hours of graduate credit from another college or university that is accredited by the appropriate regional accrediting association for use in meeting the requirements of the degree. Credits more than six years old at the time of first registration into a degree program are not transferable from other institutions. Transfer credit may not be used in meeting the minimum number of 400-level credit hours required for the degree. The work must not form part of a degree program elsewhere. Under special circumstances, the Graduate School may allow a student to present a larger number of credits if recommended by the department or school. A student who plans to take work elsewhere should obtain prior approval indicating that the course or courses are appropriate to the student's curriculum at Illinois State University. Correspondence courses and independent studies are not accepted toward a degree.

To be considered for transfer of credit, a course must be taught at the graduate level and the student must have received at least a B grade in the course. In addition, a departmental or school evaluation of all courses presented is necessary prior to consideration by the Graduate School. The Request for Transfer of Credit form is at: [Grad.IllinoisState.edu/students/forms](http://Grad.IllinoisState.edu/students/forms).

- ii. Question: Should it be up to the department to vet courses, and remove time limit? Departments can set own guidelines. This is already stated in green.

Council discussed question. Noelle to create new language to replace current language for next meeting.

b. Repetition of Courses

- i. Registrar's Office would like to use the same language for both undergraduates and graduate students. Current University Policy:

If a student completes a course or drops a course after the tenth day of classes receiving a grade of WX, he or she may repeat that course once. For students receiving a letter grade of B, C, D, or F the course repetition must occur at Illinois State University. When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, F, WX) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WX will not replace the previous grade. The previous grade will not be removed from the student's transcript, and only the credit hours from the last attempt can be used toward meeting minimum hourly requirements toward degree completion. Requests for a third or subsequent enrollment for a course are initiated with the student's advisor. The advisor then reviews the request and forwards it to the Graduate School for review and a decision. Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted. This regulation does not apply to general courses (See Limitation of Credit for General Courses section). Some courses may be taken for credit more than once. These courses are indicated in the catalog by "multiple enrollments allowed" or "multiple enrollments allowed up to a maximum of x hours," and these courses are exempt from the repeat policy stated above and grades cannot be replaced. For courses such as these, a separate grade is recorded for each enrollment and each grade (A, B, C, D, or F) is counted toward the student's GPA. Later grades do not replace earlier grades for courses of this type.

ii. Proposed updated language (in bold):

**If a student completes a course or drops a course after the tenth day of classes receiving a grade of WX, the student may repeat that course once. Students who are requesting a third enrollment must obtain permission from the academic advisor or graduate advisor/coordinator who will submit a Third Enrollment Override/Permission Request to the Registrar Service Center to allow the student to register in the course.** When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, or F) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WX, AU, I, CR, CT, NC, P, NP will not replace the grade, nor the hours earned in the prior attempt. The previous grade(s) will not be removed from the student's transcript, and the credit hours and grade points from only the last graded attempt (A, B, C, D, or F) will be used toward meeting degree requirements. Grades received for repeated courses at another college or university, will not replace the previous grade earned at ISU nor can it be used to improve the cumulative grade point average. However, the transfer credit may be used to satisfy a prerequisite, program, or other requirement at ISU. Courses that allow multiple enrollments have a separate grade recorded for each enrollment and each grade (A, B, C, D, or F) is counted toward the student's GPA. Previous grades are not replaced or removed from the student's record until the maximum allowable enrollments or credit hours for the course has been exceeded. An Illinois State student considering repeating or enrolling in any classes, including extension or correspondence courses, at another college or university while enrolled at or pursuing a degree from Illinois State University should consult with their advisor. Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted. This regulation does not apply to general courses (See Limitation of Credit for General Courses section).

After discussion, Gary Hunter moved to accept the updated language, including minor highlighted edit from Council. Tom Hammond seconded. The motion passed unanimously.

### **Adjournment**

- a. Meeting adjourned at 2:41 p.m.

# GRADUATE CURRICULUM COMMITTEE REPORT

Submitted to the Graduate Council September 27, 2023. For complete curriculum proposal information, including all graduate course approvals, please see the University's Curriculum Proposal site: [registrarforms.ilstu.edu/curriculumforms/](https://registrarforms.ilstu.edu/curriculumforms/)

## **FOR INFORMATION**

### **New Courses**

#### **ART 414 Topics in Drawing**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3153>

#### **HSC 410 Fundamentals of Biostatistics in Public Health**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3157>

#### **IDS 410 Innovation Consulting Community**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3215>

#### **IT 457 Tools and Techniques in Defensive Security**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3030>

#### **SOA 402 Animals and Society**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3167>

#### **TCH 441 Child, Family, and Community Engagement**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3096>

#### **TCH 447 Teaching Early Childhood Multilingual Learners**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3131>

#### **TCH 448 Teaching Early Childhood Teachers**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3095>

#### **THE 487 Theatre History II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3158>

#### **THE 444 Arts Administration I**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3159>

#### **THE 445 Arts Administration II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3141>

#### **THE 448 Playwriting**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3146>

#### **THE 473 Dramaturgy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3161>

#### **THE 482 Theatre and Performance of the Americas**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3152>

#### **THE 483 Topics in the Literature of the Theatre**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3148>

**THE 486 Theatre History I**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=3156>

**Revisions to Courses**

**TCH 440 Foundations and Management of School Libraries**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1314>

**TCH 445 Information Literacy Instruction and Reference Services for School Libraries**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1315>

**Editorial Revisions to Courses**

**ANT 408 Japanese Communicative Strategies**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3866>

**BSC 457 Programming for Genomic**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4055>

**COM 463 Seminar in Mass Media Effects**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3869>

**CSD 403 Developmental Language and Cognitive-Communication Disorders**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3978>

**CSD 404 Acquired Language and Cognitive-Communication Disorders**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3979>

**CSD 408.6 External Practicum: Speech-Language Pathology Education Placement**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3985>

**CSD 408.7 External Practicum: Speech-Language Pathology Medical Placement**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3986>

**CSD 412 Speech Sound Disorders**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3980>

**CSD 521 Differential Diagnosis in Audiology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3981>

**CSD 522 Electrophysiological Techniques in Audiology II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3982>

**CSD 526 Auditory Processing and Disorders**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3983>

**CSD 531 Amplification Selection and Fitting**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3984>

**EAF 411 Educational Evaluation and Assessment**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3860>

**ENG 432 Studies in Mid-Nineteenth Century American Literature & Culture**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4018>

**GEO 435 Introduction to Groundwater Modeling**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4035>

**GEO 439 Aqueous Geochemistry**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4036>

**GEO 445 Biogeography: Distribution of Life**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4037>

**HIS 402 Seminar in European History**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3948>

**HIS 421 Seminar: Topics in American Racial & Ethnic History**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3949>

**HSC 488 Research Methods in Public Health**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3749>

**PSY 477 School-Based Prevention and Intervention Services**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4056>

**Revisions to Programs**

*Degree:*

**GEO**

**M.S. in Hydrogeology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=356>

*Sequences:*

**FCS**

**Human Development and Family Science sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=358>

**NUR**

**M.S.N. Family Nurse Practitioner**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=364>

*Certificate:*

**TCH**

**Library Information Specialist Post-Baccalaureate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=357>

**Editorial Revisions to Programs**

*Degrees:*

**ACC**

**Accounting programs**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4016>

[ENG](#)

**PhD English Program**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4017>

*Certificates:*

**BSC**

**Biology Geographic Information Systems (GIS) Graduate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3952>

**ENG**

**Graduate Certificate in Teaching English to Speakers of Other Languages**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3963>

**SOA**

**Graduate Certificate in Anthropology Geographic Information Systems**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3961>

**Graduate Certificate in Social Aspects of Aging**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3963>

*Sequences:*

**BSC**

**Biotechnology Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3956>

**Biomathematics Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3955>

**Bioenergy Sciences Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3954>

**Conservation Biology Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3953>

**Molecular and Cellular Biology Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3958>

**Neuroscience and Physiology Sequence PhD-level**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3959>

**Neuroscience and Physiology Sequence MS-level**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3957>

**MAT**

**Applied Statistics Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=4025>

**MUS**

**Master of Music in Composition**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3960>

**Master of Music in String Pedagogy**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3850>

*Concentration Deletions:*

**EAF**

**EdD Higher Education Concentration**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3870>

**PhD P-12 Administration Concentration**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=3871>