

GRADUATE COUNCIL MINUTES
Tuesday, April 23, 2019, 9:00 a.m., McCormick 250F

Call to Order

The meeting was called to order at 9:00 by Noelle Selkow, Interim Director of Graduate Studies.

MEMBERS PRESENT

Membership/Student

Development Committee: Michaelene Cox, Kyle Miller, Matt Nelson, Nweze Nnakwe, Carla Pohl

Curriculum Committee: Kim Astroth, Art Martinez, Mike Mulvaney, Rick Nagorski, Robert Quinlan,
John Rugutt

Research Committee: Rebecca Achen, Dawn McBride, Ui-Jeen Yu

Graduate Student Zachary Taylor

MEMBERS ABSENT

Membership/Student

Development Committee: Steve Mertens, Sarah Smelser

Curriculum Committee:

Research Committee: Christopher Mulligan

Graduate Student Arundhati Bhattacharya

Guest: Provost Jan Murphy

Also present: Rachel Caracci, Associate Director of Graduate Studies; Eric Boerngen, Outreach Coordinator, Research and Graduate Studies; Dana Davidson; and Kim Shennett from the Graduate School

Approval of Minutes

Nweze Nnakwe moved to approve the minutes of February 12, 2019. Michaelene Cox seconded.

Administrative report

- a. Provost Murphy explained the search process for the AVP of Research and Graduate Studies
 - i. John Baur returning to faculty in spring 2020.
 - ii. Timeline: Position description/advertisements completed in summer, candidate search early fall, interviews mid fall. New AVP to start January 1, 2020
 - iii. Panel of 10 search committee. (4 faculty, 1 Civil Service, 1 Administrative Professional, 1 graduate student, an administrator, clerical support person, and Human Resources representative overseeing the process.)
 - iv. Graduate Council members will interview candidates.
 - v. Due to this search, Noelle Selkow, will serve as interim Director of Graduate Studies until spring 2021.

- b. Graduate Faculty nomination process using InfoReady software
 - i. Eric Boerngen, Outreach Coordinator, Research and Graduate Studies, described process and presented a draft of the current form in InfoReady.
 - a. Advantages: Eliminate paper copies, electronically routed to Department Chairs/School Directors and College Deans for signature. Membership Committee will review nominations online.
 - b. Disadvantages: Inaccurate entry of email addresses causes failure to route to the next approver. Addresses need to be continuously updated if drop-down menu for addresses is utilized.

- c. Outgoing Council members were thanked for their service

Membership/Student Development Committee

Steve Mertens, TCH
Michaelene Cox, POS
Sarah Smelser, ART

Curriculum Committee

Tracy Mainieri, KNR
Robert Quinlan, THE

Research Committee

Christopher Mulligan, CHE
Noelle Selkow, KNR

- d. 2019-2022 Incoming Council Members

Membership/Student Development committee

Georgia Tsouvala – History/CAS
Connie DeVeer – Theatre & Dance/CFA

Graduate Curriculum Committee

Justin Stanek – Kinesiology and Recreation/CAST
Kristin Carlson – Arts Technology/CFA

Research

Emily Jones – Kinesiology and Recreation/CAST
Cherrill Stockmann – Mennonite College of Nursing

- e. Associate Director of Graduate Studies - GradBird Day update

- i. Sixty-eight admitted graduate students attended. Positive feedback from attendees.
- ii. Planning similar day in the fall; continue the spring event
- iii. Agenda: Information on transitioning and navigating graduate school; choice of attending graduate fair or University Research Symposium; opportunity to meet department Graduate Coordinators/representatives/other admitted students; lunch provided; campus tours; registration for classes

- f. Union update

- i. First meeting of Union Committee - April 25th
- ii. SEIU (negotiating union)
- iii. Committee: Noelle Selkow, Graduate School; Mike Kruger, Human Resources; Amanda Brown, Human Resources; Stephen Parsons, Music; Stephen Hunt, English
- iv. Do not anticipate contract ready by fall

- g. Admissions

- i. Fall 2019 and spring 2020 applications are up most likely due to Slate
- ii. Summer 2019 admissions up 8%, fall up 14.1%

Committee reports

- a. Membership/Student Development
 - i. Scholarships - awarded

Ora Bretall

Erika Romero	PhD	ENG
Somang Yang	MS	FCS

McHenry

Rosario Marroquin-Flores	PhD	BCS
Dajha White	MS	PSY

Ada Belle Clarke

Jennifer Coletta	PhD	ENG
Jennifer Woodrum	MS	PSY

ISU Foundation

Dominique Campbell	MS	ENG
Edcel Cintron-Gonzalez	PhD	ENG
Saffyre Falkenberg	PhD	ENG
Leslie Hancock	MS	ENG
Danielle Harns	PhD	ENG
Allyson Wierenga	MS	ENG

- ii. Graduate Merit Fellowship Awards
 - a. 15 returning (11 programs); 2019-2020 (27 offers, 6 denials, 16 accepted (14 programs)
 - b. Noelle looking at process in summer to determine best utilization of funds.

b. Curriculum

- i. Report was submitted, and Council accepted it.

c. Research

- i. None

d. GSAC/GSA

- i. Ice cream with the interim: April 29th 12–2pm Redbird Plaza or rain location
- ii. GSA revitalized – monthly social events
- iii. Events highlighted in Graduate School weekly newsletter

Old business

- a. None

New business

- a. None

Adjournment

John Rugutt moved to adjourn, Kyle Miller seconded. All approved.

GRADUATE CURRICULUM COMMITTEE REPORT

Submitted to the Graduate Council April 23, 2019. For complete curriculum proposal information please see the University's Curriculum Proposal site: registrar.ilstu.edu/curriculumforms/

FOR INFORMATION

New Courses

FCS 301 Materials and Finishes in Interior Design

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(fnhh3q45b5gwy51bkxwgz2\)\)/NewCourseView.aspx?ID=1341](https://registrarforms.illinoisstate.edu/curriculumforms/(S(fnhh3q45b5gwy51bkxwgz2))/NewCourseView.aspx?ID=1341)

FCS 303 Emerging Technology in Interior Design

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(nwto5e55kma2sc55hbdcio55\)\)/NewCourseView.aspx?ID=1347](https://registrarforms.illinoisstate.edu/curriculumforms/(S(nwto5e55kma2sc55hbdcio55))/NewCourseView.aspx?ID=1347)

MAT 338 Topics in Algebra and Related Areas

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/NewCourseView.aspx?ID=1315](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/NewCourseView.aspx?ID=1315)

NUR 539 Scholarly Project Design

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/GradNewCourseView.aspx?ID=633](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/GradNewCourseView.aspx?ID=633)

POL 307 Direct Democracy in America

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(32ai1emqiyod5045zqwz0lum\)\)/NewCourseView.aspx?ID=1304](https://registrarforms.illinoisstate.edu/curriculumforms/(S(32ai1emqiyod5045zqwz0lum))/NewCourseView.aspx?ID=1304)

TCH 533 Scholarship in the Academy

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/GradNewCourseView.aspx?ID=544](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/GradNewCourseView.aspx?ID=544)

TCH 420 The Assessment of Bilingual Learners and Bilingual Program Design

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(hn1mnxizalcalmqll0vlcq55\)\)/GradNewCourseView.aspx?ID=603](https://registrarforms.illinoisstate.edu/curriculumforms/(S(hn1mnxizalcalmqll0vlcq55))/GradNewCourseView.aspx?ID=603)

TCH 424 Methods and Materials for Bilingual and English Learners

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(hn1mnxizalcalmqll0vlcq55\)\)/GradNewCourseView.aspx?ID=602](https://registrarforms.illinoisstate.edu/curriculumforms/(S(hn1mnxizalcalmqll0vlcq55))/GradNewCourseView.aspx?ID=602)

TCH 574 Social and Cognitive Theories in Education

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/GradNewCourseView.aspx?ID=543](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/GradNewCourseView.aspx?ID=543)

Delete Course

ENG 336 The American Novel

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(hn1mnxizalcalmqll0vlcq55\)\)/DeleteCourseView.aspx?ID=146](https://registrarforms.illinoisstate.edu/curriculumforms/(S(hn1mnxizalcalmqll0vlcq55))/DeleteCourseView.aspx?ID=146)

Revision to Courses

CJS 402 Issues in Justice

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(nvahfxy0zwmnc045m0nxmc45\)\)/GradRevisionCourseView.aspx?ID=128](https://registrarforms.illinoisstate.edu/curriculumforms/(S(nvahfxy0zwmnc045m0nxmc45))/GradRevisionCourseView.aspx?ID=128)

ENG 332 Selected Figures in American Literature

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(hn1mnxizalcalmqll0vlcq55\)\)/RevisionCourseView.aspx?ID=1423](https://registrarforms.illinoisstate.edu/curriculumforms/(S(hn1mnxizalcalmqll0vlcq55))/RevisionCourseView.aspx?ID=1423)

ENG 353 Technical Editing

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(nvahfxy0zwmwnc045m0nxmc45\)\)/ReviseCourseView.aspx?ID=1461](https://registrarforms.illinoisstate.edu/curriculumforms/(S(nvahfxy0zwmwnc045m0nxmc45))/ReviseCourseView.aspx?ID=1461)

IT 382 Distributed Systems

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(hn1mnxizalcalmqll0vlcq55\)\)/ReviseCourseView.aspx?ID=1454](https://registrarforms.illinoisstate.edu/curriculumforms/(S(hn1mnxizalcalmqll0vlcq55))/ReviseCourseView.aspx?ID=1454)

LAN 321 Integrating Technology into the Foreign Language Classroom

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(nvahfxy0zwmwnc045m0nxmc45\)\)/ReviseCourseView.aspx?ID=1441](https://registrarforms.illinoisstate.edu/curriculumforms/(S(nvahfxy0zwmwnc045m0nxmc45))/ReviseCourseView.aspx?ID=1441)

NUR 543 Scholarly Project I

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/GradRevisedCourseView.aspx?ID=140](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/GradRevisedCourseView.aspx?ID=140)

THE 385 Principles Of Theatre Teacher Education

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(mvna5m55ztc2r055syzzag45\)\)/ReviseCourseView.aspx?ID=1436](https://registrarforms.illinoisstate.edu/curriculumforms/(S(mvna5m55ztc2r055syzzag45))/ReviseCourseView.aspx?ID=1436)

Editorial Revision to Courses**SOA 375 Money and Power: Insights from Economic Sociology**

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(32ai1emqiyod5045zqwz0lum\)\)/EditorialRequestView.aspx?ID=1348](https://registrarforms.illinoisstate.edu/curriculumforms/(S(32ai1emqiyod5045zqwz0lum))/EditorialRequestView.aspx?ID=1348)

Editorial Revisions to Programs**Accountancy – MS Degree**

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(goewei55qwt4y4n4getghq55\)\)/EditorialRequestView.aspx?ID=1452](https://registrarforms.illinoisstate.edu/curriculumforms/(S(goewei55qwt4y4n4getghq55))/EditorialRequestView.aspx?ID=1452)

Anthropology- M.A. and M.S. Degrees

Addition of language for the accelerated Master's program

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(oudq3aqjtekasqeks2p0cm4\)\)/EditorialRequestView.aspx?ID=1444](https://registrarforms.illinoisstate.edu/curriculumforms/(S(oudq3aqjtekasqeks2p0cm4))/EditorialRequestView.aspx?ID=1444)

Family and Consumer Sciences – M.A. and M.S. Degrees

Addition of language for the accelerated Master's program

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(oudq3aqjtekasqeks2p0cm4\)\)/EditorialRequestView.aspx?ID=1445](https://registrarforms.illinoisstate.edu/curriculumforms/(S(oudq3aqjtekasqeks2p0cm4))/EditorialRequestView.aspx?ID=1445)

Mathematics – M.S. Degree

Addition of language for the accelerated Master's program

[https://registrarforms.illinoisstate.edu/curriculumforms/\(S\(oudq3aqjtekasqeks2p0cm4\)\)/EditorialRequestView.aspx?ID=1442](https://registrarforms.illinoisstate.edu/curriculumforms/(S(oudq3aqjtekasqeks2p0cm4))/EditorialRequestView.aspx?ID=1442)

300 level dual credit courses discussion**Eliminate future dual credit courses**

Dual credit courses are those 300 level courses in which a graduate student can receive graduate credit. Currently departments/schools may establish these types of courses by completing the University Curriculum Committee (UCC) online proposal form. If approved by the UCC, it is sent to the Graduate School for Graduate Curriculum Committee (GCC) approval. To be approved by the GCC, the syllabus must contain "additional" course requirements to make it worthy of graduate credit.

Proposal: It is requested that new or revised dual credit courses require establishment of a 300 level and a separate 400 level course rather than one 300 level dual credit course.

Once both courses are approved, they are scheduled to be taught in the same room, at the same time, by the same instructor, mirroring current practice. Such an assignment will be equivalent to one section of a single course, because the maximum number of students in the class would not increase, the number of contact hours would remain the same, and the faculty work load would not increase because graduate students in dual credit courses should already be completing the additional graduate level work prior to this change.

Pros:

- The stigma/lack of understanding (outside of ISU) of 300 level courses on a graduate student's transcript. These courses are often interpreted as junior level courses at many other universities.
- End confusion on whether the course is being taken for graduate or undergraduate credit. Regularly, the Registrar's office is asked to change course credit up to two and three semesters after enrollment because the graduate student unknowingly registered as an undergraduate. It is difficult to determine if graduate credit was earned.
- Many international exchange students cannot take the 300 level version of the course because their home universities will not accept anything except 400+ level courses.
- Improve the rigor of the course for graduate students due to improved graduate requirements and monitoring by faculty.
- Help students and programs better meet the HLC 50% graduate (400) level course requirements for graduation.
- Courses will remain essentially the same (including the title and learning outcomes) with the only difference being the additional graduate student assignments.
- Ease for instructors to know there is a graduate student in the class who has different requirements because they are registered for a graduate course.

Cons:

- Courses must go through 2 curriculum processes – UCC and GCC.
- Potentially a reduced number of courses available for graduate credit due to the need for 2 proposals.
- Creates a need to address whether a student can take both the 300 level version and 400 level. (Must add a "not for credit if had" statement to the courses unless content is different as in, for example, topics courses.)
- An associate or full graduate faculty member may not have been the instructor of record for the 300 level dual

After discussion, GCC approved this proposal.