

### **Current Language:**

Master's Thesis Committee

Approved 12/11/86; Revised 4/22/04

A thesis is written under the direction of a thesis committee appointed in a manner specified by the department or school. All thesis committees require a minimum of two people, a chair from the student's department/school and at least one other committee member. In all cases, the chair and majority of committee members should come from the student's department/school and have full graduate faculty status. Inquire with your department to learn your required number of members. An associate member may co-chair a thesis with a full member. Proposed committee members who are not members of the Illinois State University Graduate Faculty must be approved by the Director of Graduate Studies. See the "Graduate Committee Information" section on the "Proposal Approval Form" to indicate the faculty who need approval to serve on the committee. A student must be admitted to a degree program in the Graduate School before a thesis committee can be appointed.

### **Proposed Language:**

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### **Rationale:**

Updated committee composition requirements to allow for more flexibility in creating interdisciplinary and cross-department collaboration.

Clarified language to reduce confusion about departments/schools that may have additional criteria for committee composition.

### **Current Language:**

#### Continuous Thesis Registration

Approved 11/14/96; edited 1/2017

After the Thesis Proposal approval form has been accepted in the Graduate School and a student has completed the courses on the approved degree audit and registered for four to six hours of 499 Master's Thesis, **the student is required to maintain continuous registration until the deposit of the final thesis on ProQuest and approval of the final thesis in the Graduate School.** The requirement for continuous registration may be fulfilled by maintaining registration of 1 hour of 499 each semester through the semester of degree completion. Students registering for less than 9 credit hours in fall or spring, or less than 6 credit hours in summer, will not have the insurance fee automatically assessed. See the Health Insurance website for further information. The requirement for continuous registration does not apply during a summer term unless the student is proposing, defending, or graduating in that term. Registration for 499 may be in absentia. If circumstances prohibit continuous registration, a student must request a leave of absence from University. Any student interrupting registration without obtaining a leave of absence, upon re-enrollment and/or reinstatement, must pay tuition and fees for one credit hour of 499, at the current tuition and fee rates, for each of the delinquent semesters. Any student requesting reinstatement in a degree program after a lapse of one calendar year must complete an application for readmission to the program. Continuous registration for an upcoming term may be waived if all materials are submitted to the Graduate School by the Friday before the next semester starts. Consult with the Graduate School for more information.

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the Graduate School by the Friday before the next semester starts. Consult with the Graduate School for more information.

**Rationale:**

The continuous enrollment policy is waived once all final deposit materials are submitted, the final approval does not need to be complete as noted in the final sentence.

**Current Language:**

Continuous Registration

Approved 11/14/96

Once admitted to candidacy in a doctoral degree program, as defined by the Admission to Candidacy policy, and after the student has completed all coursework on the Degree Audit and the required number of hours (15) of 599 Doctoral Research, **the student is required to maintain continuous registration until the deposit of the final dissertation in ProQuest and approval of the dissertation in the Graduate School.** The requirement for continuous registration may be fulfilled by maintaining registration in 1 hour of 599 each semester through the semester of degree completion. (Students registering for less than 9 credit hours in fall or spring, or less than 6 credit hours in summer, will not have the insurance fee automatically assessed. (See the Health Insurance website for further information.) The requirement for continuous registration does not apply during a summer term unless the student is proposing, defending, or graduating in that term. Registration for 599 may be in absentia. If circumstances prohibit continuous registration a student must request a leave of absence from the University. Any student interrupting registration without obtaining a leave of absence, upon re-enrollment and/or reinstatement, must pay tuition and fees for one credit hour of 599, at the current tuition and fee rates, for each of the delinquent semesters. Any student requesting reinstatement in a degree program after a lapse of one calendar year must complete an application for readmission to the program. Continuous registration for an upcoming term may be waived if all materials are submitted to the Graduate School by the Friday before the next semester starts. Consult with the Graduate School for more information.

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**Current Language:**

Dissertation Committee

Approved 4/23/92; revised 4/22/04

A dissertation is written under the direction of a dissertation committee appointed in a manner specified by the department. Dissertation committees require a minimum of 3 people, a chair from the student's department/school and at least two other committee members. In all cases, the chair and majority of committee members should come from the student's department/school and have full graduate faculty status. **Inquire with your department to learn your required number of members.** Proposed committee members who are not members of the Illinois State University Graduate Faculty must be approved by the Director of Graduate Studies. See the "Graduate Committee Information" section on the Proposal Approval Form to indicate the faculty that need approval to serve on the committee. All committee members must have terminal degrees.

The Proposal Approval form is available at [Grad.IllinoisState.edu/students/forms](http://Grad.IllinoisState.edu/students/forms).

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