

## GRADUATE COUNCIL MEETING

Wednesday, September 27, 2023

2:00pm

STV 401

I. Call to Order

II. Approval of Minutes - Meeting of Wednesday, April 26, 2023

III. Administrative report

a. Admission Report

IV. Committee reports (select chairs of committees)

a. Research

a. Dissertation Completion Grant

b. Fisher Thesis/Sorensen Awards

c. URS: Incorporate "satellite" symposia

b. Membership/Student Development

a. Graduate Faculty Status nominations

b. Student scholarships

c. Curriculum

a. Committee Report

V. Old business

VI. New Business

a. 6-year limit policy for course currency

Upon recommendation of the department or school where the student is enrolled and with the approval of the Graduate School, a student may present a maximum of twelve semester hours of graduate credit from another college or university that is accredited by the appropriate regional accrediting association for use in meeting the requirements of the degree. Credits more than six years old at the time of first registration into a degree program are not transferable from other institutions. Transfer credit may not be used in meeting the minimum number of 400-level credit hours required for the degree. The work must not form part of a degree program elsewhere. Under special circumstances, the Graduate School may allow a student to present a larger number of credits if recommended by the department or school. A student who plans to take work elsewhere should obtain prior approval indicating that the course or courses are appropriate to the student's curriculum at Illinois State University. Correspondence courses and independent studies are not accepted toward a degree.

To be considered for transfer of credit, a course must be taught at the graduate level and the student must have received at least a B grade in the course. In addition, a departmental or school evaluation of all courses presented is necessary prior to consideration by the Graduate School. The Request for Transfer of Credit form is at: [Grad.IllinoisState.edu/students/forms](http://Grad.IllinoisState.edu/students/forms).

Should we leave it up to the department to vet courses, and remove time limit? Departments can set own guidelines. This is already stated in green.

## b. Repetition of Courses

If a student completes a course or drops a course after the tenth day of classes receiving a grade of WX, he or she may repeat that course once. For students receiving a letter grade of B, C, D, or F the course repetition must occur at Illinois State University. When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, F, WX) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WX will not replace the previous grade. The previous grade will not be removed from the student's transcript, and only the credit hours from the last attempt can be used toward meeting minimum hourly requirements toward degree completion. Requests for a third or subsequent enrollment for a course are initiated with the student's advisor. The advisor then reviews the request and forwards it to the Graduate School for review and a decision. Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted. This regulation does not apply to general courses (See Limitation of Credit for General Courses section). Some courses may be taken for credit more than once. These courses are indicated in the catalog by "multiple enrollments allowed" or "multiple enrollments allowed up to a maximum of x hours," and these courses are exempt from the repeat policy stated above and grades cannot be replaced. For courses such as these, a separate grade is recorded for each enrollment and each grade (A, B, C, D, or F) is counted toward the student's GPA. Later grades do not replace earlier grades for courses of this type.

### Proposed:

If a student completes a course, or drops a course after the tenth day of classes receiving a grade of WX, the student may repeat that course once. Students who are requesting a third enrollment must obtain permission from the academic advisor or graduate coordinator who will submit a Third Enrollment Override/Permission Request to the Registrar Service Center to allow the student to register in the course.

When a course has been repeated at Illinois State University, the most recent grade (A, B, C, D, F) that the student earns will replace the previous grade in the cumulative GPA calculation. A grade of WX, AU, I, CR, CT, NC, P, NP will not replace the grade, nor the hours earned in the prior attempt. The previous grade(s) will not be removed from the student's transcript, and the credit hours and grade points from only the last graded attempt (A, B, C, D, F) will be used toward meeting degree requirements. Grades received for repeated courses at another college or university, will not replace the previous grade earned at ISU nor can it be used to improve the cumulative grade point average. However, the transfer credit may be used to satisfy a prerequisite, program, or other requirement at ISU. Courses that allow multiple enrollments have a separate grade recorded for each enrollment and each grade (A, B, C, D, or F) is counted toward the student's GPA. Previous grades are not replaced or removed from the student's record until the maximum allowable enrollments or credit hours for the course has been exceeded. An Illinois State student considering repeating or enrolling in any classes, including

extension or correspondence courses, at another college or university while enrolled at or pursuing a degree from Illinois State University should consult with their advisor.

Students repeating a course to improve their GPA should be aware that many professional and graduate schools recalculate GPAs to include all courses attempted. This regulation does not apply to general courses (See Limitation of Credit for General Courses section).