GRADUATE COUNCIL MINUTES
Tuesday, October 24, 2017, 9:00 a.m., McCormick 250F

Call to Order
The meeting was called to order at 9:00 by Amy Hurd, Director of Graduate Studies.

MEMBERS PRESENT
Membership/Student Development Committee: Tracy Mainieri, Art Martinez, Erin Mikulec, Rick Nagorski, Robert Quinlan, Denise Wilson
Curriculum Committee: Mark Olson, Noelle Selkow, Christopher Mulligan
Research Committee: Jenna Cabrera
Graduate Student:未知

MEMBERS ABSENT
Membership/Student Development Committee: Michaelene Cox, Andrew Hartman, Steve Mertens, Matt Nelson, Eric Peterson, Sarah Smelser, Steve Stapleton
Curriculum Committee:未知
Research Committee: Unknown

Guests: Sam Catanzaro, Angela Ingl, and Cheryl Fogler, - representatives from the committee working on the draft of the University’s New Strategic Plan

Also present: John Baur, Associate Vice President for Research & Graduate Studies, Dana Davidson, and Kim Shennett from the Graduate School

Approval of Minutes
Motion to approve the minutes of September 19, 2017 by Tracy Mainieri, seconded by Denise Wilson. The motion was unanimously approved.

Administrative report

a. The University’s draft of the strategic plan - Educate-Connect-Elevate
Council members were asked to review the draft and to be prepared to provide answers to the following questions:

i. Are the proposed strategic directions appropriate areas of emphasis for the University over the next five years?
ii. Does the draft plan reflect the broad range of activities across the University?
iii. What are potential quantitative metrics and qualitative indicators specific to your area that might demonstrate progress toward the University’s strategic directions?

Sam Catanzaro and Angela Ingl sought answers to their questions. The discussion focused on increasing the emphasis on the enhancement of graduate programs, G.A. stipends, and graduate fellowships. With the declining undergraduate population, attention needs to be placed on growing all facets of graduate education. The success of the plan depends on increased endowments and fundraising.

b. Open House – November 7
An opportunity for undergraduates to learn more about graduate education. A panel of graduate students, plus, a panel of graduate coordinators and representatives from the Career Center and Financial Aid will be on hand to answer questions.
c. **Bagels with the Director** – November 9, 9:00-10:30 a.m.
   All graduate students are invited to have a bagel with Amy Hurd, Director of Graduate Studies, and staff from the Graduate School to discuss their issues.

d. **Accelerated master’s degree updates**
   Family and Consumer Sciences proposal is currently at The University Curriculum Committee. Anthropology’s accelerated proposal is in the college.

e. **Associate Director search update**
   Phone interviews will be taking place soon.

f. **Online workshops**
   The use of Zoom Video Conferencing to live stream the presentations has increased online attendance.

g. **IAGS**
   The Illinois Association of Graduate Schools meeting was on campus October 16. Graduate School Deans and Associate Deans from around the state converged at the Alumni Center. The Provost was also in attendance as a presenter on a panel.

h. **Admissions**
   A chart summarizing the year-to-date analysis of applications was provided as an informational item.

i. **Fisher Thesis Competition Results**

   **Overall University Winner**
   Zachary Earl Lawton – College of Arts and Sciences, Department of Chemistry: *Analytical Validation Of A Portable Mass Spectrometer System For High Throughput Forensic Screening*

   **University Runner-Up and MAGS Submission**
   Gregory B. Sullo – College of Fine Arts, School of Art: *The Structuring Of Musical Perception*

   **College Winners**
   Jaimie Kent – College of Arts and Sciences, Department of Politics & Government: *Rights Of Nature And The Political Implications Of Post-Humanist Ecologies*

   Jess Gabl – College of Arts and Sciences, School of Communication: *The Digital Surgeon’s Warning: Do Disclaimers Have A Place In Beauty And Fashion Advertising?*

   Clayton T. Cottle – College of Applied Science & Technology, Department of Criminal Justice Sciences: *The Impact of Employment On Probationer Recidivism*

   The awards ceremony will be held on Monday, April 9, 2018.

   All college winners will receive $200 awards. The university runner-up receives an additional $100 award. The overall university winner receives an additional $200 award plus $200 as the Illinois State University submission to the Midwestern Association of Graduate Schools (MAGS) regional competition.
Committee reports

a. Membership/Student Development
   i. Fall Scholarship Winners were reported
      1. Ora Bretall - $3000: Kristen Strom (ENG Studies), Deksiyos Desta (MAT Ed), Michael Soares (ENG Studies)
      2. Lela Winegarner - $2000: Gare Ambrose (GEO), Md. Mizanur Rahman (POL), Gabriel Sarpong (Clin PSY), Fatima Mohammed (AGR)

   ii. Graduate Faculty Nominations
       The committee reviewed 49 nominations. All Associate status were approved. Six of the Full status nominees did not meet university criteria and were approved for Associate status. A motion by Robert Quinlan to approve the report, seconded by Erin Mikulec. The motion was unanimously approved.

b. Curriculum
   Denise Wilson submitted the curriculum report and Council accepted it.

c. Research
   Reviewing the Dissertation Completion Grant applications.

d. Graduate Student Association/Graduate Student Advisory Council
   Meeting was October 12th.

Old business

a. Comprehensive Exam policy change (see below)
   Amy reviewed the changes. Council asked to have the word, “working” added to the last sentence of the revision. A motion by Erin Mikulec to approve the revisions, seconded by Noelle Selkow. The motion was unanimously approved. The approved policy follows:

   **7450 COMPREHENSIVE/PRELIMINARY EXAMINATIONS**
   Approved 4/14/88; edited 2/17/15

   The comprehensive/preliminary examination is written, or, written and oral. It covers the major and any minor fields. It also is concerned with the student's professional competence and ability to undertake independent research. The content, process, scheduling, administration, and evaluation of the examination (oral, written, performance, or otherwise) are to be determined by each department/school. To apply for comprehensive examinations a student must be in good standing in a program, have a Degree Audit on file in the department/school, not be on academic probation, and have a cumulative GPA of at least 3.0 at the time of the examination.

   A student who fails the examination must wait until the next academic term before repeating the entire examination unless there are reasons that make an exception from the Graduate School. The Graduate School is to be notified of exceptions. Students who have twice failed the examination are not to repeat the exam unless they have completed further study as prescribed by the department chair/school director. Comprehensive examinations may not be administered more than three times to individual students. Department chairs/school directors are to notify students, by letter, of examination results within thirty days from the examination date. A copy of this letter is to be sent to the Graduate School. (If this is a student's second failure, recommendations for further study and appropriate warning of the situation are to be included in the letter.) The Graduate School must receive the results from the department/school no fewer than 10 working days before the date of graduation within 5 working days of notifying the student.
b. Graduate School Strategic Plan
Final draft of the plan was distributed for review at the October meeting. Amy asked if there were questions. Hearing none, Mark Olson moved to approve. Chris Mulligan seconded. The motion was unanimously approved.

Meeting was adjourned.

Submitted to the Graduate Council October 24, 2017. For complete curriculum proposal information please see the University's Curriculum Proposal site: registrar.ilstu.edu/curriculumforms/

FOR INFORMATION

GRADUATE CURRICULUM COMMITTEE REPORT

New Courses

FCS 336 VALUE OF PLAY IN HUMAN DEVELOPMENT (3 sem. hrs.)
Study of the value of play to development; theories in historical and contemporary perspectives; explanations in behavior, relationships, and culture. Not for credit if had FCS 392. Prerequisites: FCS 250, 251, 254, or 304 or consent of the instructor.

KNR 431 SPORT ANALYTICS (3 sem. hrs.)
Examination of the theory, development, and application of analytics in sport with an emphasis on player performance and team management. Prerequisite: KNR 445.

MKT 445 ADVANCED MARKETING ANALYTICS (3 sem. hrs.)
Introduces marketing analytic methods and statistical software skills to extract meaningful information from big data sets for business decision-making and strategic marketing management. Prerequisite: MBA 416.

MUS 325 ADVANCED JAZZ IMPROVISATION I (2 sem. hrs.)
Applications of advanced harmonic, melodic and rhythmic improvisational techniques for the experienced jazz player. Prerequisite: Grade of C or better in MUS 228 or consent of the instructor.

MUS 326 ADVANCED JAZZ IMPROVISATION II (2 sem. hrs.)
Applications of advanced harmonic, melodic and rhythmic improvisational techniques for the experienced jazz player; a continuation of MUS 325. Prerequisite: Grade of C or better in MUS 325 or consent of the instructor.

MUS 327 JAZZ ARRANGING (2 sem. hrs.)
Students develop arranging skills in the jazz idiom through studying common approaches to melody, harmony and orchestration. Prerequisites: MUS 157 and 222 or consent of the instructor.

MUS 475 FINAL PROJECT IN STRING PEDAGOGY (2 sem. hrs.)
A supervised final project for String Pedagogy majors that demonstrates specialized study in a specific area of string teaching. This course must be taken in the semester during which the student will graduate with the consent of the graduate advisor.

Editorial Revision to Courses

CHE 460 QUANTUM CHEMISTRY (3 sem. hrs.) (Move MAT 175 from required to recommended in the prerequisites)
An introduction to the methods of obtaining exact and approximate solutions to the Schrödinger equation, and the use of these solutions in the description of atomic and molecular systems. Prerequisite: CHE 362. MAT 175 and 340 are recommended.

CJS 306 EXPERIENCES IN INTERNATIONAL JUSTICE (3 or 6 sem. hrs.) (Change to repeatable) The course involves an exploration of a foreign country. Students will have exposure to cultural, political, social and criminal justice issues. Multiple enrollments are allowed if content is different; maximum of 12 hours. Travel fees apply. Prerequisite: Freshman standing (12 hours completed).

HIS 370 CULTURES OF THE BRITISH EMPIRE IN THE INDIAN OCEAN WORLD (3 sem. hrs.) (Change the title) The course aims to familiarize students with the global interconnectedness of British colonialism through the study of popular culture. Formerly CULTURES OF EMPIRE: THE BRITISH RAJ IN INDIA.

IT 381 NETWORK DESIGN AND ANALYSIS (3 sem. hrs.) (Remove IT 373 from the prerequisites) Analyze user internetworking requirements; design and implement a network infrastructure that can meet the user requirements. Prerequisites: Grade of C or better in IT 377 or consent of the school advisor.

EDITORIAL REVISION TO PROGRAM

ACC

Master of Science in Accountancy Program Requirements (Add ACC 471 as an option for MBA 468)

This 30-hour degree requires:
- A comprehensive examination administered near the end of the final semester of course study.
- 9 hours: ACC 430, 497 and either MBA 468 or ACC 471.
- 6 hours of 400-Level accounting electives chosen from ACC 431, 434, 435, 437, and 439.
- 3-12 hours: ACC: 300- or 400-level graduate accounting courses.
- 3-12 hours: BE, FIL, MBA, MQM or MKT: 300-400-level graduate courses.
- 6 hours must be taken outside the accounting discipline (ACC 471 counts as 3 hours outside the accounting discipline).

All 300-level courses must be approved in advance by the Department of Accounting graduate director. A minimum of 18 semester hours must be taken at the 400 level.

The College of Business only allows students to repeat a course once. Students who earn a “W” grade in either attempt must apply for permission to complete a third enrollment.

REVISED PROGRAMS

CSD

DOCTOR OF AUDIOLOGY:

Currently the Doctor of Audiology consists of 106 required credit hours (59 hours of academic courses, 23 hours of practica, 6 hours of a capstone project through independent study registration, and 18 hours of clinical externship-clinical residency). In this revision proposal, the program hours would be reduced to 86 credit hours by revising 3 currently required academic courses, deleting 4 other required courses, and reducing the clinical residency hours. The specific proposed changes below will strengthen existing courses, reduce redundancy, and bring the program hours in line with other doctoral programs at ISU, thus making it less costly for doctoral students.

- CSD 510, 532, and 541 would each gain 1 credit hour to better cover required course content. The added content will make the required decimalized courses redundant.
• CSD 580A05, 580A06, 580A07, 580A08, and 580A09, the 5 decimalized 2 credit hour courses from which students currently are required to take 4 courses (8 credit hours), would be deleted.
• CSD 598 (clinical residency) would be reduced from 18 credit hours to 3 credit hours.
• The current title of CSD 541 Hearing Conservation would change to Occupational and Environmental Audiology.
• These changes would result in the decrease of 20 required credit hours (106 to 86). Five of the 20 hours would result from a decrease of 5 credit hours of academic courses from 59 to 54; 15 of the 20 hours would result from the decrease in registration for the clinical residency from 18 to 15.

Sequence:

MUS

MUSIC COMPOSITION SEQUENCE in the MASTER OF MUSIC

• Address the problem of students showing weakness in tonal theory; by adding MUS 407 to help improve students’ understanding of tonal music.
• Required MUS courses will increase from 13 to 16; the hours of the electives will reduce from 6 to 3 hours. Total hours will not change.
• MUS 439A80 will be removed from the list of ensembles as it has not been offered since 1993.

Certificates:

IT

INFORMATION ASSURANCE AND SECURITY GRADUATE CERTIFICATE

• The required course list will be changed from “two core courses, IT 250 and 450, and one of IT 351 or 357” to “Three courses, IT 351, 357 and 450.”
• When IT 350 was changed to IT 250, the certificate was simply changed to reflect these numbers, however a graduate certificate cannot require a 200-level course. Instead, IT 250 needs to be a prerequisite for IT 351 and 357. The prerequisites will be changed to reflect the IT 250 number change, and IT 276 will be added because it is also a prerequisite for IT 351 and 357.

IT

INTERNET APPLICATION DEVELOPMENT GRADUATE CERTIFICATE

• Update the course options by adding IT 358 to the list of optional courses from which one must be chosen.
• IT 358 is a course required in the Master’s Internet Application Development Sequence, and they state that it should also be a possible course for the certificate.

Sequences:

MUS

JAZZ PERFORMANCE SEQUENCE in the MASTER OF MUSIC

This 35-hour sequence requires:

• 8 hours: Applied Jazz (MUS 438A70).
• MUS 325, 326, 407, 452, 457.
• 4 hours: MUS 439A70 Jazz Ensemble (jazz big band). Ensembles may be repeated.
• 9 hours of electives in a cognate music field which may be selected from, but are not limited to, the following: non-degree recitals, music technology, music history, music theory, music education, music therapy, music business, applied music, jazz studies, ensembles, music theory/composition, and non-music courses.
• 1 hour: Exit requirements include a written comprehensive examination and one recital (MUS 496). The comprehensive exam must be taken in the semester during which the student will graduate.

MUS STRING PEDAGOGY SEQUENCE in the MASTER OF MUSIC

This 36-hour sequence requires:
• 8 hours: applied music courses on the student’s primary instrument (MUS 436).
• 6 hours: string pedagogy courses (MUS 330, 498A05).
• 9 hours: core music courses (MUS 452; 407 or 474; 457).
• 7 hours: electives in a music and/or education field, which may be selected from, but are not limited to, the following: music education, applied music on a secondary stringed instrument, conducting, non-degree recitals, chamber music, music therapy, and early childhood education.
• 4 hours: orchestra (MUS 482).
• 2 hours: Exit requirements include a written comprehensive examination and Final Project in String Pedagogy (MUS 475). The comprehensive exam and final project must be taken in the semester during which the student will graduate.