



GRADUATE FACULTY
MEMBERSHIP NOMINATION FORM

Graduate School
309 Hovey Hall
Campus Box 4040
Normal, IL 61790-4040
Telephone: (309) 438-2583
Fax: (309) 438-7912
www.grad.illinoisstate.edu

The Graduate Faculty provides advanced research training and supervises the research of graduate students. All faculty teaching graduate classes at the 400-level or above must be a member of the graduate faculty with either full or associate graduate faculty status.

The Graduate Council recognizes the important role that non-tenure track faculty members play in graduate education and encourage their continued participation. NTT faculty members are not subject to the ASPT assessment process and as such are subject to expectations that may not be in line with the duties of a graduate faculty member. Consequently, NTT faculty members are not eligible for membership in the graduate faculty. Non-tenure track faculty may teach graduate courses and serve on thesis and dissertation committees after being granted an exception from the Graduate School on a case-by-case basis. Contact the Director of the Graduate School at 438-2583.

Directions: Complete Sections I, II, and III, attach nominee's current vita to this form, and send to Graduate School, Campus Box 4040. All nominations are due in the Graduate School by October 1.

SECTION I: NOMINATE FACULTY TO ONLY ONE OF THE FOLLOWING:

FULL MEMBER STATUS

Criteria for Full graduate faculty status:

- Tenured or tenure-track employment at Illinois State University
- Evidence of terminal degree in the field
- Active participation in research including significant publications and/or contributions to the applied or creative arts in the candidate's field
- Evidence of effective teaching at the graduate level as defined by the Graduate School (See Section III)
- Ability to supervise master's theses and doctoral dissertations
- Activities which are recognized or commended by professional organizations in the candidate's field

Full graduate faculty member rights and responsibilities:

- Chair, co-chair and/or serve on dissertation/thesis committees
- Teach graduate courses
- Vote in the deliberations of the graduate faculty
- Serve as a member of the Graduate Council or as a member of a committee of the Graduate Council

ASSOCIATE MEMBER STATUS

Criteria for Associate Graduate Faculty status:

- Tenured or tenure-track employment at Illinois State University
- Evidence of terminal degree in the field

Associate graduate faculty member rights and responsibilities:

- Serve on thesis and dissertation committees
- Co-chair a thesis committee with a full member of the Graduate Faculty
- Teach graduate courses

SECTION II: REQUIRED SIGNATURES

I am employed as tenured or tenure-track faculty here at Illinois State University.

Printed name of Nominated faculty member

Signature of nominated faculty member

date

Printed name of Department Chair/School Director

Signature of Dept. Chair/School Director

date

Printed name of Dean of College

Signature of Dean of College

date

Printed name of Associate VP of Graduate Studies

Signature of Associate VP of Grad. Studies

date

(NEW) SECTION III: APPLICATION FOR FULL GRADUATE FACULTY MEMBERSHIP

(All questions must be answered to be considered for full graduate faculty status. Skip this page if nomination is for associate status.)

UNIVERSITY'S CRITERIA:

1. Are you a tenured or tenure-track employee at Illinois State University. Yes No
2. Is there evidence, on file at ISU, that you have earned a terminal degree in the field. Yes No
3. Identify how you have been actively involved in research including significant publications and/or contributions to the applied or creative arts in your field.

-
4. Describe how you have been effective at teaching at the graduate level? Teaching encompasses such things as direct graduate course instruction; supervising, guiding, and mentoring graduate students; graduate curriculum development; graduate independent studies; and participation on thesis/dissertation committees.

-
5. Provide evidence of your ability to supervise master's theses or doctoral dissertations.

-
6. List activities you have been involved in that are recognized or commended by professional organizations in your field. This may include, but is not limited to, professional service in the field, e.g., refereeing manuscripts for journals chair/discussant at professional meetings, involvement in academic/professional organizations, etc.

(Please Note: To be considered for full graduate faculty status on Illinois State University's graduate faculty this completed application must accompany the candidate's signed Nomination for Graduate Faculty Form and curriculum vita.)