

**GRADUATE COUNCIL MINUTES**  
**Wednesday, January 26, 2022, 2:00 p.m., STV 401 and Zoom**

**Call to Order**

The meeting was called to order at 2:03 by Noelle Selkow, Director of Graduate Studies.

**MEMBERS PRESENT**

Membership/Student

Development Committee: Aysen Bakir, May Jadallah, Myoung Jin Kim, Georgia Tsouvala

Curriculum Committee: Kim Astroth, Becky Beucher, Kristin Carlson, Meredith Downes, Justin Stanek, Jeffrey Wagman

Research Committee: Tom Hammond, Hyoil Han, Cherrill Stockmann

**MEMBERS ABSENT**

Membership/Student

Development Committee: Connie DeVeer, Phil Mulvey

Curriculum Committee:

Research Committee: Emily Jones

Graduate Students: Ja Tavia Stoot, Dillon Horter

Also present: Craig McLauchlan, Associate Vice President for Research and Graduate Studies; Rachel Caracci, Associate Director of Graduate Studies; Sarah Dick, Milner Library, Dana Davidson; and Kim Shennett from the Graduate School

**Approval of Minutes**

Kim Astroth moved to approve the minutes of November 16, 2021. May Jadallah seconded. All approved.

**Administrative report**

- a. Admissions Data
  - i. Graduate applications are up from 2020 and 2021 for fall. More important will be the yield.
  - ii. Rachel Caracci informed Council, our messaging is changing...will keep in contact with admitted students who identify as coming to ISU. Informing of next steps in process, etc.

**Committee Reports**

- a. Membership/Student Development
  - i. Graduate faculty nominations for spring round open until February 4.
  - ii. Scholarship/Fellowship applications are due in Graduate School March 15<sup>th</sup>.
  - iii. Diversifying Higher Education Faculty in Illinois fellowship applications are due February 11<sup>th</sup>.
- b. Curriculum
  - i. Chair of committee, Kristin Carlson, summarized January curriculum report. Hyoil Han moved to approve. Meredith Downes seconded. All approved with two abstentions.

- c. Research
  - i. 3MT will be virtual on Zoom webinar, 6 p.m., February 24<sup>th</sup>. Currently, 7 participants.
  - ii. University Research Award Ceremony will be March 31<sup>st</sup> at 5 p.m., in the Brown Ballroom with social hour prior to awards ceremony.
  - iii. University Research Symposium is April 1<sup>st</sup>. Planning underway for an in-person event.

### **Old Business**

- a. Graduate Council Membership Make-up
  - i. Noelle suggested members continue to think about the topic. Feel free to email her comments/concerns to be brought to Council's attention at future meeting discussions.

### **New Business**

- a. Spring 2022 Concerns
  - i. The article in the *Vidette* regarding graduate teaching assistants' voicing concerns over in-person teaching resuming while Covid numbers have not significantly decreased. Some faculty are also voicing concerns in classes where social distancing is not possible. Students are being polled in classes.
  - ii. College of Education – in-service teachers enrolling in fewer courses due to school districts limiting number of reimbursed courses. Due in part to limited number of student teachers.
  - iii. Number of students in classes has decreased from fall semester, many are emotionally/mentally drained.
  
- b. Graduate School "tour"
  - i. Noelle and Rachel Caracci will be visiting with academic program administrators regarding graduate education issues, what works, where are the struggles.
  
- c. Graduate School Bylaws Review
  - i. No timeline for completing review. Changes approved by Council will require approval of graduate faculty and Senate.
  - ii. Council asked to review comments added to Bylaw's file in agenda. Send comments/suggestions to Noelle via email before February meeting.
  - ii. Additional information to ponder for each comment:
    - a. Comment 1: Continue to think about makeup of the Council. Council election in March. If administrator is nominated, will be contacted.
    - b. Comment 2: Are current standing committees adequate? Ad hoc committees? EDI committee?
    - c. Comment 3: Thoughts on review of graduate handbooks? Should rubrics be created to use for review? New/ad hoc committee for this responsibility? Use Graduate School Handbook as a template?
    - d. Comment 4: Do duties need to be added? Standing meeting for this committee? Need to add student development or funding?
    - e. Comment 5: Mentorship award - Thesis/dissertation and non-research related? Graduate faculty awards from student perspective?
    - f. Comment 6: UCC has a proposal to change name of University Curriculum Committee to Undergraduate Curriculum Committee. Please continue to review the language in Section 5 to be sure it matches UCC duties presented in November's agenda.

## **Announcement**

- a. Jeri Beggs planning to attend February meeting to go over Graduate School strategic plan investigation.

## **Adjournment**

### **GRADUATE CURRICULUM COMMITTEE REPORT**

Submitted to the Graduate Council January 26, 2022. For complete curriculum proposal information please see the University's Curriculum Proposal site:  
[registrar.ilstu.edu/curriculumforms/](https://registrar.ilstu.edu/curriculumforms/)

## **FOR INFORMATION**

### **New Courses**

#### **ART 406 Seminar in Modern and Contemporary Art and Architecture**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2674>

#### **ART 406a01 Seminar in Modern and Contemporary Art and Architecture - Dada and Its Heritage**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2726>

#### **ART 406a02 Seminar in Modern and Contemporary Art - History of Collage and Montage**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2677>

#### **ART 406a03 Seminar in Modern and Contemporary Art & Architecture - Art in a Globalized World**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2675>

#### **ART 411 Graduate Seminar in Visual Culture, History, and Theory**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2746>

#### **ART 411a01 Seminar in Visual Culture, History, and Theory: Craft and Modern/Contemporary Art**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2679>

#### **ART 411a02 Gender & Identity in Art and Visual Culture**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2680>

#### **ART 411a03 Seminar in Visual Culture & Theory: Text and Textiles**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2681>

#### **ART 411a04 Seminar in Visual Culture, History and Theory, Thinking with Images: Critical and Visual Theory**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2753>

#### **BSC 463 Applied Microbiology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2734>

#### **CSD 508a25 Simulation Clinic**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2616>

#### **CSD 551 Counseling in Audiology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2660>

**CTK 481a21 Digital Painting**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2725>

**CTK 481a31 Analog Mechanical Motion**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2735>

**EAF 413 Critical Social Theory & Resistant Knowledge Projects**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2729>

**ENG 406 Copyright Law for Writers, Editors, and Publishers**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2682>

**ENG 435 Critical Conversations in the Teaching of English**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1274>

**FCS 480 Leadership in Dietetics**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2701>

**FCS 481 Seminar in Dietetics 1**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2702>

**FCS 482 Seminar in Dietetics 2**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2656>

**GEO 436 Urban Geography**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2699>

**GEO 470 Urban and Regional Planning**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2751>

**LAN 421 Integrating technology into the foreign language classroom**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2752>

**PSY 446 Qualitative and Mixed Methods Research for the Social Sciences**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2626>

**THE 470 History of the Cinema**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2724>

**THE 471 Film Theory and Criticism**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2723>

**Revisions to Courses**

**CSD 522 Electrophysiological Techniques in Audiology II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1268>

**CSD 526 Auditory Processing & Disorders**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1259>

**CSD 533 Adult Audiologic Rehabilitation**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1266>

**CSD 540 Professional Issues in Audiology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1276>

**FCS 424a01 Selected Problems in FCS: Nutrition Support**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1275>

**SOC 430 Society and Environment**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=1277>

**Deleted Courses**

**CTK 480 Advanced Computer Topics in Arts Technology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradDeleteCourseView.aspx?ID=89>

**NUR 513 Ethical, Legal, & Professional Issues in Research**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradDeleteCourseView.aspx?ID=88>

**Editorial Revisions to Courses**

**ART 415 Seminar in Renaissance and Baroque Art**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2671>

**ART 415a01 Seminar in Renaissance and Baroque Art and Arch – Women in the arts 1400 - 1750**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2670>

**ART 415a02 Seminar in Renaissance and Baroque Art -Global Encounter and Exchange in Renaissance Art**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2672>

**ART 415a03 Seminar in Renaissance & Baroque Art and Architecture - History of printed images**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2669>

**COM 418 Foundations Of Mediated Communication**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2190>

**COM 435 Communication Training & Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2191>

**CTK 403 Advanced Web Design and Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2166>

**CTK 421 Capstone in Creative Technologies I**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2709>

**CTK 422 Capstone in Creative Technologies II**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2708>

**SWK 402 Human Behavior I**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2197>

**SWK 444 Promoting Social Justice with Diverse Populations**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2121>

**Editorial Revisions to Programs**

*Degree:*

**BSC**

**Front page for all graduate programs**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2211>

**ENG**

**English Education Front Page**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2202>

*Certificate:*

## **WGS**

### **Women's, Gender, and Sexuality Studies Graduate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=2183>

## **Revised Programs**

*Degrees:*

### **BE**

#### **Master of Science in Business Education**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=255>

### **COM**

#### **Master of Science in Communication**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=275>

### **CTK**

#### **Master of Science in Creative Technologies**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=283>

*Sequences:*

### **BSC**

#### **Master's in Biological Sciences Program: Biotechnology Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=210>

#### **Ph.D. in Biological Sciences: Molecular and Cellular Biology Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=212>

### **FCS**

#### **Dietetic Internship Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=285>

#### **Nutrition Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=286>

## **Revised Programs Cont.**

*Certificates:*

### **FCS**

#### **Dietetic Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=284>

### **GEO**

#### **Hydrogeology Geographic Information Systems (GIS) Graduate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=251>

## POLICY DISCUSSION

**Discussion continued at the Graduate Curriculum Committee Meeting on January 19, 2022.**

*Current policy*

### **Master's Comprehensive Examination**

Approved 4/14/88; edited 2/17/15; edited 9/19/17; edited 4/24/18

For the comprehensive examination option, a comprehensive examination must be taken by each student before receiving the master's degree. The content, process, scheduling, administration, and evaluation of the examination (oral, written, performance, or otherwise) are to be determined by each department and school. To apply for comprehensive examinations a student must:

- be in good standing in a program,
- have a Degree Audit on file in the department or school,
- not be on academic probation, and
- have a cumulative GPA of at least 3.0 at the time of the examination.

The following procedures apply to the comprehensive exam:

- A student who fails the examination must wait until the next academic term before repeating the entire examination unless there are reasons that make an exception advisable. Exceptions must be requested from the Graduate School in writing by the student and advisor/chair/director.
- Students who have twice failed the examination are not to repeat the exam unless they have completed further study as prescribed by the department chair or school director.
- Comprehensive examinations may not be administered more than three times to individual students.
- Department chairs and school directors are to notify students, by letter, of examination results within thirty days from the examination date.
- A copy of this letter is to be sent to the Graduate School. (If it is a student's second failure, recommendations for further study and appropriate warning of the situation are to be included in the letter.)
- The Graduate School must receive the results from the department or school no fewer than 10 working days before the date of graduation.
- After the first and second failure of comprehensive examination, the student can petition the department/school to repeat the comprehensive examination.
- At the point of the third failure of comprehensive examination, the department/school will recommend to the Graduate School that the student be dismissed from the degree program.

### **For discussion:**

Should a course be created, like the 499 Master's thesis, for students in the comps option who have completed all requirements for the master's degree except the comprehensive exam? Currently,

no registration is required; therefore, the student is not considered active for the term if not registered and access to Milner Library is problematic.

**Committee on board with creating a course for the comps exit option utilizing a templated language. Prior to changes to the policy, Noelle will collaborate with the programs involved. Discussion will continue at a later meeting.**