

**GRADUATE COUNCIL MINUTES**  
**Wednesday, November 11, 2020, 12:00 p.m., on Zoom**

**Call to Order**

The meeting was called to order at 12:00 by Noelle Selkow, Interim Director of Graduate Studies.

**MEMBERS PRESENT**

Membership/Student

Development Committee: Connie DeVeer, Gary Hunter, Kyle Miller, Nweze Nnakwe, Georgia Tsouvala  
Curriculum Committee: Kim Astroth, Kristin Carlson, John Rugutt, Justin Stanek, Jeffrey Wagman  
Research Committee: Emily Jones, Dawn McBride  
Graduate Students: Dillon Horter and Jewel Woodard

**MEMBERS ABSENT**

Membership/Student

Development Committee: Myoung Jin Kim  
Curriculum Committee: Meredith Downes  
Research Committee: Cherrill Stockmann, Ui-Jeen Yu

Also present: Craig McLauchlan, Associate Vice President for Research and Graduate Studies; Rachel Caracci, Associate Director of Graduate Studies; Eike Schmedt; Dana Davidson; and Kim Shennett from the Graduate School

Graduate Student Advisory  
Committee students  
in attendance:

Grayson Bourke, Alyssa Green, Aubrey Henson, Sayanti Mondal, Jake Solka, Maryna Teplova, Amanda Walton, Carrie Wieburg

**Approval of Minutes**

Gary Hunter moved to approve the minutes of October 21, 2020. Kim Astroth seconded. All approved.

**Administrative report**

- a. Admissions Data
  - i. As of November 2<sup>nd</sup>, graduate applications down for summer and fall 2021; up for spring. Admissions are up for fall and spring. Peak time will be in January and February.
  - ii. Graduate School Virtual Open Houses – Entire month of November. Going well with a 50% yield rate – in-person typically higher rate. Offered close to 50 department/school live sessions with pre-recorded information for potential students to join, along with a student panel. Trying to reach as many potential students as possible, with a follow-up. Hopeful this will yield additional applications

**Committee Reports**

- a. Membership/Student Development
  - i. Scholarship winners announced:

**Ora Bretall**

Kate Neally- Teaching & Learning - \$2000  
Andinisa Rahmaniari- Technology - \$1000

**Lela Winegarner** (Each receives \$1000)  
Adebite, Oluwatoba – Information Systems  
Cuevas, Ma Nicole - Music  
Fetrati, Jalal – Sociology  
Tamakloe, Eric – Business Administration & Accounting  
Teplova, Maryna - English

- b. Curriculum
  - i. Kristin Carlson, chair, reported committee reviewed 18 program proposals at their November meeting. Many 300 to 400 level course revisions within program revisions.
  - ii. November curriculum report submitted. Nweze Nnakwe moved to approve. Kyle Miller seconded the motion. All approved, with one abstention.
- c. Research
  - i. Fisher Thesis Competition review completed (4 submissions)  
Jen Woodrum - Psychology – overall winner  
Jacob Styran – Agriculture - second place

Due to the categories of the Midwest Association of Graduate School's competition, both will be submitted to compete. Winners will be announced in the spring.

### **Old Business**

- a. Council members divided into “break out rooms” to discuss the four policy revisions in a smaller group setting with one person taking notes and forwarding those to Noelle. Limited discussion followed the small group sessions due to time limitation. Additional discussion at future meetings.
  - i. Program GPA vs Cumulative GPA  
Certificate language: In order to be awarded the certificate, a student must have a minimum graduate GPA of 3.0 in the set of courses required for the certificate.  
**Good Standing:** A student must remain in good standing during the entire enrollment in graduate studies at the University. Good standing includes maintaining a **minimum 3.0 cumulative program graduate GPA**, satisfying any program- specific requirements for good standing, and making satisfactory progress to degree. Students who fail to meet this requirement will either be dismissed from graduate studies or placed on academic probation by the Graduate School.
  - ii. Full-time Equivalency  
1-credit hour per semester after program requirements met. Currently .90 section in a couple of courses designates full-time equivalency and may only be used once. Graduate assistants need to stay continuously registered for nine hours each spring and fall semester. Leads to extra hours for some students, especially those completing a thesis or dissertation.  
Up to 8 semesters (not beyond 6 years/8years of time limitation.)

If a student has completed the maximum requirement of thesis/dissertation hours for the program, but more time is needed, a student may register for 1 credit of thesis or dissertation, if engaged, at a level equivalent to full-time study. You may enroll up to eight (8) semesters of 1 credit thesis/dissertation at full-time equivalency. If longer time is needed, a student may continue to enroll in 1 hour of thesis/dissertation, but will be reported as part-time status, which has financial aid implications, such as loan repayment.

iii. New Start

Current policy language reviewed. Discussion is ongoing. Prior courses and grades will remain on transcript. Current policy does not allow student to return to same degree program.

Students who leave an Illinois State graduate degree program and return to Illinois State ~~to pursue a different graduate degree~~ may begin the ~~new~~ **may begin the same or new** degree program with a new graduate GPA calculated from the point of their readmission to the Graduate School as long as (1) the student is admissible to the new graduate program at Illinois State and meets all the criteria established by the Graduate School; (2) the student has not enrolled at Illinois State University for a period of at least three years; and (3) the New Start provision is approved by the new department or school at the time of readmission.

**Graduate courses taken prior to being readmitted** ~~Students may transfer up to 9 credit hours from another university or previous ISU coursework if they meet the requirements outlined on the Transfer of Credit form. to the Graduate School will not apply or count for the new degree.~~ Students may exercise the "New Start" option only once and must follow the re-entry catalog. Such students will have "New Start" indicated on their transcript.

- a. Open discussion: Transfer of Credit form applies to transfer credit from outside institutions not to credit from ISU. Form will need to be updated or new form created for ISU new start courses.
- b. What happens to six-year or eight-year rule and how does it apply? May need to determine additional criteria. At doctoral level, older courses can be used if program approves...at master's level, courses should be no older than six years with some flexibility.
- c. Should cap be set at 12 hrs.?
- d. Additional discussion at future meetings.

iv. Undergraduates taking Graduate Coursework

New electronic form created by Registrar's Office used by undergraduate students taking graduate course(s) for graduate credit. Possible new policy language:

Undergraduates can take graduate courses for graduate credit if they (1) are in ~~their final semester~~ **their junior or senior year**, and (2) **have a cumulative GPA of a 2.8 or higher. no more than twelve hours of undergraduate coursework to complete, and (3) have been admitted conditionally into a graduate degree program at Illinois State.** Total registration cannot exceed fifteen hours in that semester. ~~Students must graduate at the end of that academic term to receive graduate credit for the courses taken. An exception is made when students must schedule professional practice/internship/student teaching requirements during their final semester. In such cases, qualified students may register for graduate courses during the academic term preceding the semester in which the professional practice/internship/student teaching requirements are met.~~ **Graduate course work will not be calculated in the undergraduate GPA and the transcript will indicate that 0 hours were earned. There is no guarantee that graduate courses taken will be accepted by another University as transfer credit.**

All coursework taken for graduate credit must be approved by the department or school and the Graduate School BEFORE students register. A form titled, "Approval for Graduate Credit for Senior Admitted to a Graduate Major" "Undergraduate taking Graduate Credit" is available electronically in My.IllinoisState to be completed for approval.

Up to 12 hours of coursework will count toward an ISU graduate degree program only and has a limit of 6 years to be used. ~~if a student qualifies under the above criteria.~~ Coursework taken for graduate credit cannot count toward a bachelor's degree except under the provisions of integrated bachelor's/master's degree and accelerated master's degree programs. This opportunity is also extended to ~~last semester seniors of~~ other universities who find it possible to take graduate work at this University while completing requirements for the bachelor's degree on their own campuses. Interested students should write to the Graduate School for further information. Such graduate courses cannot be used in meeting bachelor's degree requirements on their own campuses.

- a. Open discussion: What are financial aid implications...five hours is considered full-time so it should not be an issue.
- b. Graduate Courses will be counted in the total number of enrolled hours for an undergraduate.
- c. No undergraduate earned credit will appear on a transcript. When admitted to a graduate program, credit will be counted as earned graduate credit on a transcript or can be used as graduate level transfer credit at another institution.
- d. Does this incentivize or disincentivize an undergraduate to take graduate courses for graduate credit? It will be discipline specific. Nursing uses this as an opportunity for an undergraduate to gain experience in a graduate course.
- e. Additional discussion at future meetings.

### **New Business**

- a. New business
  - i. Students from the Graduate Student Advisory Committee joined breakout rooms at 12:48 to discuss the topic: "What should be the responsibilities of the Graduate School".
  - ii. No time remained for open discussion following small group meetings. Notes from these meetings to be forwarded to Noelle.

### **Adjournment**

## **GRADUATE CURRICULUM COMMITTEE REPORT**

Submitted to the Graduate Council November 11, 2020. For complete curriculum proposal information please see the University's Curriculum Proposal site:  
[registrar.ilstu.edu/curriculumforms/](https://registrar.ilstu.edu/curriculumforms/)

### **FOR INFORMATION**

#### **New Courses**

#### **ART 461 Studio Practice and Critique**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2240>

**FCS 421 Flat Pattern Design**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2214>

**FCS 425 Draping and Design**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2204>

**FCS 465 Apparel Collection Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2207>

**FCS 466 CAD for Apparel Design**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2208>

**FCS 469 Merchandise Planning and Control**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2213>

**FCS 470 Interior Design II: Studio**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2211>

**FCS 473 Fashion Portfolio Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2248>

**FCS 477 Family and Consumer Sciences Travel Study**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2247>

**SOC 475 Money and Power: Insights From Economic Sociology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewCourseView.aspx?ID=2225>

**Temporary, Workshop, or Institute Course**

**EAF 489A01 Social Justice & Social Theory (New)**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradTWICourseView.aspx?ID=32>

**Revisions to Courses**

**ECO 490a04 Seminar In Local Economic Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=213>

**MQM 440 Dynamics of Negotiation**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=243>

**MQM 484 Building High Performance Organizations**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=244>

**POL 470 Seminar In Community Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=238>

**POL 477 Community Project Design And Management**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=242>

**POL 478 Topics In Administration And Planning**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=237>

**SOC 470 Seminar In Community Development**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=239>

**SOC 477 Community Project Design And Management**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=240>

**SOC 478 Topics In Administration And Planning**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseCourseView.aspx?ID=235>

**Editorial Revisions to Courses**

**MBA 411, MBA 412, MBA 416, MBA 421, MBA 427, MBA 430, MBA 440, MBA 450, MBA 485**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1832>

**Editorial Revision to Program**

*Degree:*

**Accelerated Master's Degree in History**

<https://registrarforms.illinoisstate.edu/CurriculumForms/EditorialRequestView.aspx?ID=1826>

**Revised Programs**

*Sequences:*

- **ANT**

**Applied Community and Economic Development Sequence—Anthropology:**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=238>

- **ECO**

**Applied Economics**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=197>

**Applied Community and Economic Development Sequence—Economics**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=195>

**Electricity, Natural Gas, and Telecommunications Economics Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=197>

**Financial Economics Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=198>

- **KNR**

**Applied Community and Economic Development Sequence—Kinesiology & Recreation**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=214>

- **POS**

**Applied Community and Economic Development Sequence—Political Science**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=204>

- SOA

**Applied Community and Economic Development Sequence—Sociology**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradReviseProgramView.aspx?ID=205>

**Delete Programs**

- FCS

*Sequence:*

**Dietetic Internship Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradDeleteProgramView.aspx?ID=21>

*Certificate:*

**Distance Dietetic Internship Graduate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradDeleteProgramView.aspx?ID=22>

**New Programs**

*Degree:*

**FCS**

**Master of Science in Nutrition**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=145>

*Sequences:*

**FCS**

**Fashion Design and Merchandising (FDM) Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=134>

**Dietetic Internship Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=149>

**Nutrition Sequence**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=150>

*Certificate:*

**FCS**

**Distance Dietetic Internship Graduate Certificate**

<https://registrarforms.illinoisstate.edu/CurriculumForms/GradNewProgramView.aspx?ID=151>